

**SENIOR MEDIATOR**  
**Toledo Municipal Court**

The Court is accepting applications for the position of Senior Mediator. This position supervises the daily operations of the Citizens Dispute Settlement Program, including managing staff, volunteers and interns, overseeing department programs, policies and procedures, and performing public relations duties. The position is also responsible for screening and mediating criminal and civil cases referred by the Court, and working with attorneys and pro se parties to reach mutually satisfying case resolution. The successful candidate must have a strengths-based management style and the ability to work collaboratively and effectively to obtain resolutions based upon a consensus among parties. Bachelor's degree in Counseling, Social Work, Psychology, or related field required. Juris Doctorate or Master's degree in Counseling, Social Work, Psychology or related field preferred. Forty (40) hours mediation training preferred. Individuals without mediation training will be required to complete such training upon appointment to the position. Five (5) years experience in direct client contact in a legal, counseling or mediation role, required. Two (2) years supervisory or management experience, dispute resolution or mediation experience preferred. Potential candidates must pass a background check. Starting salary is \$58,215.46 annually. Full salary is \$64,683.84.

Submit resume with cover letter describing how you meet the qualifications outlined above by 4:30 p.m. on Monday November 8<sup>th</sup>, 2021 via email; [tmchiring@tmcourt.org](mailto:tmchiring@tmcourt.org) or mail ; Toledo Municipal Court Judges' Division, Court Administrator's Office (Attn: HR-SRMDR), 2<sup>nd</sup> Floor, 555 N. Erie, Toledo, OH 43604. Equal Opportunity Employer. For complete job description, go to <http://tmc.toledomunicipalcourt.org/docs/>.